



With Infor Expense Management Software as a Service (SaaS) option, you get world class performance and security delivered economically.



EXPENSE MANAGEMENT SAAS

DO BUSINESS BETTER.

Your organization can't wait another day to control employee-initiated expenses, but you also can't justify huge new IT expenses in the process, either. At Infor, we understand the twin challenges of global economic turmoil and the demand for bulletproof security. Employee initiated expenses constitute the second largest cost at most businesses; they also pose a huge legal risk for companies subject to the Sarbanes-Oxley act. You can't afford to let such large costs go uncontrolled, but you also can't risk a major performance failure or security breach through substandard management.

LEVERAGE EXPERIENCE.

We offer our world class Infor™ Expense Management solution through Software as a Service (SaaS) in more than 30 countries across the globe. By hosting our application at the state of the art SAVVIS datacenter in Sterling, Virginia, we can give you world-class network performance, rocksolid reliability, and complete security. With continuous backup, complete disaster recovery features, and the one of the world's largest Tier 1, OC-192 based backbones, Infor SaaS delivers unbeatable application performance and security.

You could very well see better performance with our SaaS solution than you get from some of your local applications. Our SaaS solutions also have obtained clean SAS 70 Type 2 reports for five consecutive years, which satisfies the most stringent Sarbanes Oxley requirements.

GET BUSINESS SPECIFIC.

SaaS allows you to leverage the power of Infor Expense Management quickly and economically while also taking advantage of the security, reliability and performance of our state-of-the-art datacenter. Some firms employ Infor Expense Management through SaaS with no IT department involvement at all. With SaaS, you'll minimize any new demands on your own IT department, reduce upfront installation costs, and only pay for the expense management services that you actually require. And you have to act quickly. We think we've created the ideal solution with Infor Expense Management SaaS. You'll gain exceptional performance and the best possible range of business benefits, including:

- ▶ Faster implementation. The base system is provisioned immediately, and Infor offers best practices configuration and training to get you live fast (depending on your requirements).
- ▶ Lower total cost of ownership. Infor Expense Management SaaS requires little or no IT involvement.
- ▶ Lower capital budget requirements. There's no additional

hardware or infrastructure for you to acquire. Predictable costs. Your per document transaction cost is locked in.

- ▶ Unlimited growth potential. Infor assures processing power as you grow.
- ▶ Full redundancy and high availability. Infor assures a world-class application environment for maximum availability around the clock.
- ▶ World-class disaster recovery. Infor assures that even in the case of a disaster, your system can be brought back up again.
- ▶ SAS 70 Type 2 report. This helps you achieve easier, better Sarbanes-Oxley compliance.

With the Infor Expense Management SaaS solution, we pool and optimize software processing resources to serve multiple customers. That means that you get consistently high response times at a lower total cost.

By partnering with SAVVIS, a world-class application hosting company, Infor Expense Management offers maximum security, reliability, and performance. You can count on absolute business continuity from every angle against every kind of manmade threat or natural disaster. With multiple redundancies and backups for every backup, your data is as secure and private as it is humanly possible to make it. A few of the advantages of running application from the SAVVIS facility include:

- ▶ SAVVIS has one of the largest Tier 1, OC-192 based backbones in the world with robust peering and interconnectivity with other providers.
- ▶ SAVVIS customers transmit a significant amount of on-net content, reaching more than 20% of the world's Internet routes every day.
- ▶ The SAVVIS backbone peers with 12 US Tier 1 providers and 12 European Tier 1 providers providing customers direct access to 100% of the global Internet address space.
- ▶ With over 140 Gbps of aggregate bandwidth to peers, you'll get fast and reliable access to all networks.
- ▶ SAVVIS also provides transit connections to approximately 1000 ISPs in the US and 42 International ISPs in more than 30 countries.



- ▶ SAVVIS offers award-winning customer service with global network operations centers on three continents.

You can view backbone performance data at <http://www.internethealthreport.com> and <http://ipsla.SAVVIS.net> to see the most recent statistics.

Security

The physical facility was built as a datacenter from the ground up, with fully redundant power circuits, UPS, and diesel generator backups, all verified by regular power audits to ensure the power loads are within proper specifications at all times. The data and physical security features of the facility are equally resilient, with managed firewalls, intrusion detection, 24 hour per day camera monitoring, and complete fire suppression.

Multiple Application Environments

As an Infor Expense Management customer, you can take advantage of two application environments—one for testing and training, and a separate production environment. You get to choose the timing of any application upgrades. As long as you are running a currently supported version of Infor Expense Management SaaS, you won't be forced to upgrade.

The Infor Expense Management Solution

Infor Expense Management SaaS gives you a comprehensive solution for automating and managing the full range of employee-initiated spending through a collection of distinct functional modules, including:

- ▶ Expense Reports—For controlling T&E costs and streamlining approvals for rapid reimbursement
- ▶ Payment Requests—To automate and manage employee driven third-party payments
- ▶ Travel Plans—To reduce non-critical travel with pre-trip approval
- ▶ Time Sheets—For internally and externally chargeable time management

The solution offers complete global compatibility, with modules available in English, Swedish, Italian, German, French, Slovak, Russian, Spanish, Brazilian Portuguese,

Japanese, and Simplified Chinese. It also supports transactions in multiple currencies and has the ability to deal with international taxation issues.

In addition to the core modules, Infor Expense Management offers:

- ▶ Standard credit card feeds—For processing standard feeds from American Express, Visa, and Diners Club.
- ▶ Digital receipts—Receipt scanning and faxing helps substantiate expense reports and payment requests.
- ▶ Back office integration tools—To provide a standard means for exporting information such as cost centers, employees, hierarchies, remittance information, vendors, and GL codes from customer's backend systems to Infor Expense Management SaaS. It is also used to import data from Infor Expense Management SaaS, such as approved expenses or invoices for payment.
- ▶ Infor Reporting—Lets you create and modify reports.
- ▶ Online booking integration framework—To capture bookings from an online booking vendor and automatically create expense transactions.
- ▶ Offline client—Gives you the ability to work with the system when it's disconnected and then to synchronize when a connection is available.



Infor Expense Management allows even complex, multinational organizations to automate expense-related business processes and enforce policy compliance, reducing associated administrative costs and decreasing the opportunity for accidental error and intentional fraud. With it, you can implement instantaneous global updates to policies and processes to support continuous improvement, while simultaneously managing local policies and statutory requirements. Companies like yours also use it to capture information for analysis and benchmarking, identifying spending patterns that can be used to negotiate savings with vendors.

SEE RESULTS NOW.

Infor Expense Management customers typically earn a return on their software investment in 9 to 12 months, whether they choose to license the product or use our hosted services.

The benefits they reap include:

- ▶ Improved employee compliance with spending policies
- ▶ Increased savings through effective vendor negotiation and rebate usage
- ▶ Reduced unnecessary travel and purchases
- ▶ Reduced labor required to process documents
- ▶ Reduced manager time spent on approvals
- ▶ Increased accuracy of time billed to clients and paid time off due employees
- ▶ Reduced employee time spent on travel planning, expense reporting, time capture, and purchasing of goods and services
- ▶ Lower administrative costs

The SaaS option means that you don't have to wait to get the benefits of advanced expense management, you can have it all right now. The Expense Management modules share a common, scalable, internet-based product architecture, designed to work with your existing financial, HR, payroll, and project accounting systems, and able to link to multiple backend systems of the same type. Now that's what we call doing business better.

THERE IS A BETTER WAY.

At Infor, we work with a core belief. We believe in the customer. We believe that the customer is seeking a better, more collaborative relationship with its business software provider. And a new breed of business software: created for evolution, not revolution. Software that's simple to buy, easy to deploy and convenient to manage. Our 70,000 customers in more than 100 countries stand with us. We look forward to your sharing in the results of our belief. There is a better way. For additional information, visit www.infor.com.

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The Infor logo consists of the word "INFOR" in a bold, sans-serif font. The letters "I", "N", "F", and "O" are black, while the letters "R" and "A" are red. A small trademark symbol (TM) is located to the upper right of the "R".